

On-Site Providers/Contractors

5.11

Rationale

1. Because the health and safety of all who are employed by the Waiuku College Board of Trustees is important, it is essential that safe practices are encouraged and every attempt is made to reduce or remove possible hazards.

Requirements

1. All contractors and their employees who will be on site regularly during school hours will be subject to a police vet prior to commencement of any work during school hours.
2. In the case of a fire alarm (signalled by the continuous sound of the siren) the person in charge of the provider/s, contractor/s must contact the Deputy Principal and confirm that all personnel on the site are accounted for and safe. He will be on the grassed area next to the astroturf courts.
3. All accidents/injuries or potential accident/injuries must be reported to the school office as soon as is practicable and the necessary register filled out. In the case of a serious injury this must be done immediately after the injured person/s have been attended to. The accident site must not be moved, cleared or altered in any way until the Department of Labour clearance to do so is given.
4. Any potential hazards identified by the contractor/subcontractor/provider must be notified to the Business Manager immediately.
5. No students are to be allowed onto any worksite and contact with pupils is to be actively discouraged.
6. Adequate fencing to discourage and prevent accidental injury must be put in place.
7. Worksites will be kept in a tidy and safe condition.
8. Radio volumes will be kept to a level whereby normal classroom teaching is not disrupted.
9. Smoking is not permitted. Waiuku College is a Smokefree campus.

Purpose of the Policy:

10. To provide safe working conditions and facilities for staff, students and onsite providers/contractors.
11. To provide safe buildings, equipment and grounds.
12. To encourage safe practices within the schools bounds

13. To reduce the likelihood of accidents and any hazardous situations.
14. To alert onsite providers/contractors of procedures to be followed in cases of emergency.
15. To be aware of any medical conditions of any provider/contractor.

Adopted by the Board of Trustees: 13 May 2019