

## Policy Making and Charter Review

### 2.3

#### **Rationale:**

1. The Board of Trustees has overall responsibility for all the policies of the College to meet its legal obligations and to direct the Principal in the general management of the school.
2. Policies should reflect the character of the College.

#### **Requirements:**

1. The Board retains responsibility for policies relating to governance.
2. The Board delegates responsibility for policies relating to the day to day management of the school to the Principal.
3. The Board may direct the Principal to develop new policy.
4. The Board may direct the Principal to review or amend existing policies as required.
5. Policies shall generally be reviewed on the three year cycle or as otherwise required. This cycle should be included in the work plan in the school Charter.
6. Policies submitted to the Board for ratification shall be accompanied by a brief report describing the process and reasons for any proposed policy or amendments.
7. Draft policies and briefing papers will be circulated at least seven days prior to the scheduled meeting.
8. All policies shall begin with a rationale and be followed by requirements.

Adopted by Board of Trustees: 9 August 2016